

Annual Report 2008

March 12, 2008 — On behalf of the Gibsons & District Library Foundation Board, I am pleased to present a summary of our activities for the last year.

Since the AGM in March 2007, the Board has met nine times to conduct Board business and plan special events such as the Harry Potter Book Release and the Christmas Lights for Literacy campaign. While another fundraising option, a dessert and theatre experience had to be cancelled at the last minute, it was exciting to see how the Board readily offered their enthusiasm and support for this fundraising opportunity.

The Library Foundation Board was particularly pleased to be involved directly with the Harry Potter event and they also appreciated the staff support for the Lights for Literacy campaign which raised \$1,450 for the purchase of large print and audio books.

Our website was routinely updated with events and photographs and it is now capable of accepting secure on-line donations. This feature was particularly useful during our Lights for Literacy Campaign where receipts were automatically generated by CanadaHelps. While most of the website hits were from within Canada, there were visitors from Taiwan, India, England and the United States, with an average of forty-nine hits per month.

Other initiatives completed by the Board this year included exploring whether we could accept rare books as donations, developing our annual "A Way With Words" into a larger event, reviewing and connecting with our legacy mailing list and considering other advertising options.

Donations to the Library Foundation totalled \$3,432.17. The Library Foundation in turn donated \$7,460 to the Library Board for the purchase of fifty copies of the new Harry Potter book, a book check unit for use with the new materials security system, two receipt printers for the materials check out and five bistro tables and chairs.

At the close of this month, it is with regret that I accept the resignation of Pauline Johnston, Treasurer as she leaves us to pursue her family commitments. Our Board will now focus on securing the financial resources necessary to support the Library during its expansion process.

Lynda Coote
Chairman
Gibsons & District Library Foundation

Annual Report 2007

March 21, 2007 — On behalf of the Gibsons & District Library Foundation Board, I am pleased to offer a summary of our activities for the last year.

It has been another busy and productive year with the Board meeting nine times. We established and addressed six of our seven major objectives which were to:

1. Create an endowment fund policy.
2. Explore the library's centenary celebrations for 2014.
3. Establish a donor recognition book.
4. Revise the Foundation's bylaws and constitution.
5. Hold one special event, "A Way With Words".
6. Organize and host a seminar on planned giving.
7. Raise \$50,000.

Highlights

- Personally offered Library Foundation information to library patrons on several occasions.
- Reviewed our investment options.
- Created Director biographies with photographs.
- Revised the Foundation's filing system.
- Created a planned giving brochure "A Lasting Memory".
- Created a Library Foundation website at www.gibsonslibraryfoundation.org.

Donations

- Lynne Geikie and CIBC, Joan Beck, Wendy Miller and Lynda Coote
- The Library Board capital request totalled \$5,750 for the purchase of a multimedia projector, multimedia cabinet, replacement of the window covering in the Mainil Room and four leather armchairs for the reading room.

Meetings

The Board also met with Don Basham, Sunshine Coast Community Foundation, the Library Board and Library Staff to provide information about the Foundation and strengthen communication links.

Our Board Meetings have been lively, fun and with such a dedicated and enthusiastic Board, the Library Foundation will continue to flourish and fulfill its mandate of providing financial security for the Library, enhanced facilities with community outreach programs and a special depository for gifts, bequests and donations.

Lynda Coote
Chairman
Gibsons & District Library Foundation

Annual Report 2006

March 2006 — On behalf of the Gibsons & District Library Foundation Board, I am pleased to offer a summary of our activities for the last year.

Our seven member volunteer board held six Board Meetings and three working sessions and accomplished the following objectives:

1. Created a Donor Recognition Policy.
2. Developed an Annual Agenda of Library Foundation events.
3. Updated the Library Foundation's Policy & Procedure Manual.
4. Coordinated a web page presence on the Gibsons Library website.
5. Commenced a biweekly newspaper advertisement for Library Foundation bequests.
6. Received one anonymous donation.
7. Supported the Gibsons Library's One Book on the Coast event.
8. Invited and met with two representatives from the Sunshine Coast Community Foundation.
9. Initiated an annual Joint Gibsons Library and Foundation Board meeting.
10. Donated \$9,600 to the Library Board for six bar code scanners and Envisionware PC booking software.
11. Discussed copyright protection of the Library Foundation logo.
12. Contracted with our graphic artist to create a Library Foundation Display Board.
13. Wrote letters of introduction to lawyers, notary publics and service organizations.
14. Welcomed five new Library Foundation Members.
15. Organized the Library Foundation's first awareness and fundraising event "A Way with Words".

Tonight we say farewell to Lynne Geikie (nee McGrath), a founding member and Treasurer as she retires to the membership ranks for some well deserved rest. We will certainly miss her enthusiasm at our Board meetings but are comforted to know she is willing to serve at a committee level. Thank you also to Vivian Woodsworth for her two years of service on the Board and we hope she continues to share the work of the Library Foundation during her many bridge games.

It has been a productive and exciting year for the Board and I would like to take this opportunity to thank all the Board Members for their continued passion and commitment to ensuring long-term funding for the Gibsons & District Public Library and its services.

Lynda Coote
Chairman
Gibsons & District Library Foundation

Annual Report 2005

March 30th 2005 — The Library Foundation completed several important projects in the past year and is now ready to move into a new phase—actively seeking to raise funds to insure the long-term future of the Gibsons & District Public Library.

Thanks to the energy and creativity of Foundation director Lynda Coote and graphic designer Roger Handling, we now have an attractive logo, letterhead and bookmarks, key elements in our marketing and communications strategy. The Foundation is working on an Internet web page under the library's auspices, we have created a data base for our membership list and we have designed new membership forms and donor recognition forms. During the past year, the Foundation has also revised its policy manual and adopted a personal information protection policy. We were happy to assist the library with several projects, including On-line Public Access computer tables, fixed periodical shelving and the Coast Reads One Book project.

Alternating business meetings with "working" sessions has proved very useful, and we are continuing to fine-tune our committee structure. Our goals for the next year include increasing our membership (and encouraging new members to join the board or serve on committees) and using a targeted letter-writing campaign and other strategies to encourage donations to the Foundation. We are pleased to welcome Linda Caisley of Foundation Management Services to our Annual General Meeting. She will be meeting with the board later after the AGM to discuss ways in which her organization might be able to help the Foundation.

Tonight I want to say thank you to our hard-working secretary, Gayle Neilson, who is stepping down from the board. She is one of the Founding Members of the Library Foundation. I'm pleased to announce that she will continue to be an active Foundation member although the heavy demands of her teaching job will not allow her to continue as secretary. The Foundation is a small organization, but it has already had a positive impact on the library and its services. Thank you to everyone who supports our mission: "to generate long-term funding in support of the Gibsons & District Public Library and its services."

Vern Giesbrecht
Chairman
Gibsons & District Library Foundation